



HOLIDAY REMINDERS 2019/2020



It's time to start thinking about Xmas/New Year already. To help us both plan, we have put together our timelines for Invoicing, Into store deliveries and Contact Centre hours. We have also included a form (on the next page) so you can advise us if you want to stop your magazine deliveries (due to a temporary store closure) during the holidays.

Invoice Date	Into Store Timelines	Contact Centre Hours
Monday 23rd December 2019	Sunday 22 nd in Auckland, Monday 23 rd Rest of Country	Monday 23 rd & Tuesday 24 th 8am to 4pm
Thursday 26th December 2019	Thursday 26 th as per Stat Day areas Friday 27 th Rest of Country	Friday 27 th 8am – 4pm
Monday 30th December 2019	Sunday 29 th in Auckland Monday 30 th Rest of Country	Monday 30 th & Tuesday 31 st 8am to 4pm
Thursday 2nd January 2020	Thursday 2 nd as per Stat Day areas Friday 3 rd Rest of Country	Friday 3 rd 8am – 4pm

*If your store is not open on normal delivery days or you are not in a Stat Day Serviced area (as listed below), then your deliveries will be held over to the next day.**

**But please note this applies only to stores that do not have temporary closure dates applied*

Courier Post Branch	Area Serviced on Agreed Statutory Day
Wangarei	Wangarei, Kaitaia, Kaikohe, KeriKeri, Paihia, Kawakawa, Dargaville, Wellsford, Warkworth
Hamilton	Hamilton, Cambridge, Matamata, Morrinsville, Te Awamutu, Paeroa and Thames
Rotorua	Rotorua, Taupo and Turangi
Tauranga	Tauranga, Mount Maunganui, Te Puke, Katikati, Whakatane, Opotiki and Kawera
Coromandel	Whitianga, Whangamata
Gisborne	Gisborne, Tologa Bay and Tokomaru Bay
Napier	Napier, Hastings, Wairoa and Waipukarau
New Plymouth	New Plymouth, Bell Block and Waitara
Palmerston North	Palmerston North, Feilding and Levin
Wanganui	Wanganui
Wellington	Wellington, Lower Hutt, Upper Hutt, Porirua, Paraparaumu and Masterton
Nelson	Nelson
Blenheim	Blenheim, Picton and Renwick
West Coast	Westport, Greymouth and Hokitika
Christchurch	Christchurch metro
Timaru	Timaru, Oamaru, Ashburton, Rakaia and Methven
Queenstown	Queenstown, Alexandra, Wanaka and Cromwell
Dunedin	Dunedin and Balclutha
Invercargill	Invercargill and Gore

Please check our website www.gordongotch.co.nz
for daily updates.





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If your store is temporarily closing during the Holiday season and you do not require magazine deliveries during this period, please let us know by

Friday 29th November 2019

Outlet name: _____

Outlet number: _____

Your last delivery for 2019: _____

Your first delivery for 2020: _____

Please note that during the dates selected above there will be no magazines invoiced, held (in our warehouse) or delivered for your store

Please email your completed form to thecallcentre@ovato.co.nz by 29th November 2019

We wish you a very Merry Christmas and a Happy New Year

From the team at Ovato Retail Distribution

